



17 September 2026

Dear Parents and Carers,

An Exciting Opportunity: Become a Parent Ambassador at Christchurch Infant School

We are excited to announce that there are two vacancies for Parent Members on our School Ambassador Committee. We invite you to nominate yourself or another parent for this valuable opportunity.

Parent Representation in Governance

Twynham Learning's governance framework includes representation from parents through the role of Parent Ambassador. Parent Ambassadors help ensure that parent perspectives are considered and represented within local governance discussions. Working alongside our Community and Staff Ambassadors, they contribute to the Committee's role in supporting effective governance and maintaining strong engagement with the wider school community.

The Role of the School Ambassador Committee

The Committee is a vital part of our local governance structure, serving as a sub-committee of the Trust Board.

School Ambassadors bring a local insight and a valuable community voice, helping to foster meaningful stakeholder engagement. They play an active role in championing the school's strategic priorities and monitoring key aspects of school life.

What Does a Parent Ambassador Do?

As a Parent Ambassador, you will help shape the future of your child's school. You will bring a valuable parental perspective to the Committee, helping to ensure that decisions reflect the lived experiences of our families. While you do not represent parents directly, your insights help the Trust Board stay connected to the realities of school life.

You do not need any previous governance or education experience. We are looking for someone who cares about the success of the school and is willing to contribute their time, ideas and experience.

What We Are Looking For?

We are seeking someone who:

- Is passionate about education and improving outcomes for all pupils
- Can listen, learn and contribute constructively
- Maintains confidentiality and acts in the best interests of the school
- Brings an open mind and collaborative spirit

What's involved?

- Attending half-termly Committee meetings
- Representing the School Ambassador Committee in additional meetings or forums as appropriate
- Supporting the school's vision, values and strategic priorities
- Asking thoughtful questions and offering ideas
- Providing constructive challenge and support to school leaders
- Participating in Panel hearings to support wider Trust governance requirements
- Participating in school visits, training and occasional school events

Support and Training

You will receive a comprehensive induction with access to ongoing training and resources. No prior experience is needed—just your enthusiasm and commitment.

Who Can Apply?

You must be a parent, carer or someone who has parental responsibility for a child currently attending Christchurch Infant School.

We welcome nominations from individuals of all backgrounds and experiences.

If you are interested, we would be delighted to hear from you!

To nominate yourself or another parent or carer, please complete the attached Nomination Form. If you are nominating someone else, please ensure they are happy to be put forward.

Each Nominee will be asked to submit a short personal statement. If we receive more nominations than vacancies, an election must be held.

Make a Difference to your Child's School – Nominate Yourself as a Parent Ambassador Today!

The deadline for nominations is Monday 5 October 2026 at 9:00am

If you have any questions or would like to discuss the role further, please do not hesitate to contact me.

Kind Regards,

Carol Box
Governance Manager
Carol.Box@Twynhamlearning.com



Nomination Form – Parent Ambassador
Christchurch Infant School



Name: _____

Address: _____

Email Address: _____

Contact Telephone Number: _____

Parent of: _____ Class: _____

Personal Statement (maximum 150 words) - please include a few details about yourself and why you would like to become a Parent Ambassador. If an election is needed, this will be circulated to all parents.

I wish to submit my nomination for the election of Parent Ambassador.

I declare that:

- ☐ I have a child on roll at the school and am eligible and willing to serve as a Parent Ambassador
- ☐ I have read and understood the disqualification criteria
- ☐ I understand that the post requires me to hold a DBS certificate (the school will apply for the check)

Signature: _____

Date: _____

Name of Proposer (if different to nominee): _____

Nomination Forms must be returned no later than **Monday 5 October at 9:00am**. Please return to:

Carol Box

Governance Manager

Carol.Box@Twynhamlearning.com

Or to the Christchurch Infant School Office for the attention of:

Carol Box – Governance Manager

Eligibility and Disqualifications

Note that disqualification criteria for Trustees, as detailed in Articles of Association, also apply to school committees (local governing bodies) in a Multi Academy Trust.

A person must be aged 18 or over at the date of their election or appointment.

A person shall be disqualified from holding office or continuing to hold office as Trustee/Local Committee Member if they:

- become incapable by reason of illness or injury of managing or administering their own affairs;
- are absent without the permission of the trustees from all meetings held within a period of six months and the Trustees resolve that their office be vacated;
- have been declared bankrupt and/or their estate has been seized from their possession for the benefit of their creditors and the declaration or seizure has not been discharged, annulled or reduced; or
- are the subject of a bankruptcy restrictions order or an interim order;
- are subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986; or
- are subject to an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- cease to be a Trustee by virtue of any provision in the Companies Act 2006;
- are disqualified from acting as a Trustee by virtue of section 178 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision); or
- are otherwise found to be unsuitable by the Secretary of State;
- have been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which they were responsible; or to which they were privy; or which they, by their conduct, contributed to or facilitated;
- have, at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 178 of the Charities Act 2011;
- have not provided to the Chair of Trustees a criminal records certificate at an enhanced disclosure level under section 113B of the Police Act 1997.