



Christchurch Infant School

FIRST AID IN SCHOOL POLICY

Adopted by the Governing Body:	December 2021
To Be Reviewed:	December 2022

Christchurch Infant School Policy for First Aid in School

First Aid covers initial treatment of any injury or illness suffered in the school by pupils or adults.

(For administration of medicines see 'Policy for Supporting Children with Medical Conditions and Managing Medicines')

The school is committed to safeguarding & promoting the welfare of children & expects all staff to share this commitment.

The staff and governors of Christchurch Infants aim to ensure that adequate first aid provision is provided for both staff and pupils during the school day. To enable this to happen the following arrangements are in place:-

Qualifications, Training and Resources

A number of staff hold a current First Aid at Work Certificate, approved by HSE. We also have staff trained in First Aid for Paediatrics Certificate. Qualifications are updated as required and information on First Aiders is displayed around the school. The school protocol is closely followed to ensure all staff members know what to do should an incident occur.

An adult with the training detailed above always accompanies pupils on a school trip. The school also encourages members of the PTFA to take such qualifications to support PTFA events.

A first aid area is available and is resourced according to DCC guidance.

Procedures for Minor Injuries or Illnesses

- A member of staff is always available to provide first aid assistance.
- When dealing with accidents involving body fluids, disposable plastic gloves should be worn.
- All contaminated swabs, tissues, gloves etc should be disposed of in the clinical waste bin.
- Minor injuries are treated and recorded in the first aid books.
- Should a minor head injury occur, appropriate first aid is administered, the child is monitored for the rest of the day, parent is informed.
- Pupils with minor injuries are given a wrist band tied to book bag to ensure parents are informed of injury. An additional note and Parent Mail will go home to parents of children in receipt of a head bump.
- As far as possible parents are informed by class teachers about any minor injuries a child has sustained at school.
- Should a child's injury or illness cause concern the parent is called immediately.

In the Event of Accident or Serious Illness

For more serious injuries/illnesses or when an injury is causing concern the following procedure is followed:-

- An ambulance should be summoned or transport organised in the event of serious illness/injury or if there is any doubt about the severity of the illness/injury. (A 'grab bag' with essential medication etc is taken to hospital for children with serious long term conditions)
- Guidance is given by the First Aider on treatment
- Other pupils are removed from the scene
- Parents, relatives or guardians are contacted, through the school office
- If necessary the parent or member of staff will travel to hospital with the child, (the staff member will stay with the child until the parent arrives in hospital)
- Accident forms are completed by the member of staff that dealt with the initial incident.

ALL PERSONS HAVE A RESPONSIBILITY TO TAKE CARE TO PREVENT THE POSSIBILITY OF UNNECESSARY ACCIDENTS. POTENTIAL DANGERS SHOULD BE REPORTED TO THE HEADTEACHER.

Documents to refer to:- Medical Advice for Staff in Schools, inc First Aid Arrangements DCC, Safeguarding Policy, TA Handbook, Policy for Supporting Pupils with Medical Needs(App:5A) Policy last reviewed, Jan 18, March 2019, March 2020, December 2021